

ProServices Supply Arrangement Overview

The Government of Canada purchases professional services through contract vehicles such as standing offers (SO) and supply arrangements (SA). In some cases, the use of an SO or SA is mandatory. For professional services contracts under \$89,600, the ProServices SA is an essential contract vehicle and will be for years to come. The other related mandatory contract vehicles include the Task and Solutions Professional Services (TSPS) Task-Based SO, the TSPS Task-Based SA, the Task-Based Informatics Professional Services (TBIPS) SO, the TBIPS SA, the TSPS Solutions-Based SA, and the Solutions-Based Informatics Professional Services (SBIPS) SA.

| Supply Arrangement (SA) Name and Description | Solicitation Highlights |
|--|---|
| <p>ProServices SA The ProServices Supply Arrangement is a mandatory procurement tool for most purchases of professional services under the NAFTA threshold (\$89,600 from January 1, 2016 to December 31, 2017). In 2014, ProServices replaced PS Online for contracts under the NAFTA threshold.</p> <p>ProServices is based on three other Government of Canada Methods of Supply:</p> <ul style="list-style-type: none"> • TBIPS SA • TSPS Task-Based SA • Alternative Dispute Resolution SO (newly added) <p>ProServices includes both IT and non-IT categories. See Tables 1 and 2 below.</p> <p>By qualifying for ProServices, your firm becomes eligible to provide services to the federal government for contracts valued at \$89,600 and under. Specific contracts are typically awarded using a best value (technical + financial) evaluation.</p> | <p>The ProServices SA renewal was posted on May 26th, 2017 with a due date of July 5th, 2017 at 2:00 p.m. The solicitation can be found at: https://buyandsell.gc.ca/procurement-data/tender-notice/PW-ZT-002-31516</p> <p><u>Key Criteria:</u></p> <ul style="list-style-type: none"> • One (1) year in business • A reference client contact (no project write-up necessary) for categories you have supplied in the past five (5) years. • Security clearance (prior to SA award) <p>A proposal requires both an email submission (to be provided when requested) and the entry of data into the Centralized Professional Services System (CPSS).</p> |

Table 1: ProServices Categories (IT)

| 1. Application Services | | 2. Geomatics Services | | 3. IM/IT Services | |
|-------------------------|-----------------------------------|-----------------------|------------------------------|-------------------|---------------------------------|
| 1.1 | Application/Software Architect | 2.1 | Geomatics Analyst | 3.1 | Data Conversion Specialist |
| 1.2 | ERP Functional Analyst | 2.2 | Geomatics Specialist | 3.2 | Database Administrator |
| 1.3 | ERP Programmer Analyst | 2.3 | GIS Applications Analyst | 3.3 | Database Analyst |
| 1.4 | ERP System Analyst | 2.4 | GIS Applications Architect | 3.4 | Database Modeller / IM Modeller |
| 1.5 | ERP Technical Analyst | 2.5 | GIS Data Architect | 3.5 | IM Architect |
| 1.6 | Programmer/Software Developer | 2.6 | GIS Infrastructure Architect | 3.6 | Network Analyst |
| 1.7 | Programmer/Analyst | 2.7 | GIS Programmer/Analyst | 3.7 | Platform Analyst |
| 1.8 | System Analyst | 2.8 | GIS Project Manager | 3.8 | Storage Architect |
| 1.9 | System Auditor | 2.9 | GIS System Architect | 3.9 | System Administrator |
| 1.10 | Test Coordinator | 2.10 | GIS Web Mapping Developer | 310 | Technical Architect |
| 1.11 | Tester | 2.11 | Mapping Technician | 3.11 | Technology Architect |
| 1.12 | WEB Architect | | | | |
| 1.13 | WEB Designer | | | | |
| 1.14 | WEB Developer | | | | |
| 1.15 | WEB Graphics Designer | | | | |
| 1.16 | WEB Multimedia Content Consultant | | | | |
| 1.17 | Webmaster | | | | |

| 4. Business Services | | 5. Project Management Services (IT) | |
|----------------------|--|-------------------------------------|---|
| 4.1 | Business Analyst | 5.1 | Change Management Consultant |
| 4.2 | Business Architect | 5.2 | Enterprise Architect |
| 4.3 | Business Consultant | 5.3 | HR Consultant |
| 4.4 | Business Continuity/Disaster Recovery Specialist | 5.4 | Organizational Development Consultant |
| 4.5 | Business Process Re-engineering (BPR) Consultant | 5.5 | Project Executive |
| 4.6 | Business System Analyst | 5.6 | Project Administrator |
| 4.7 | Business Transformation Architect | 5.7 | Project Coordinator |
| 4.8 | Call Centre Consultant | 5.8 | Project Leader |
| 4.9 | Courseware Developer | 5.9 | Project Manager |
| 4.10 | Help Desk Specialist | 5.10 | Project Scheduler |
| 4.11 | Instructor, IT | 5.11 | Quality Assurance Specialist/Analyst |
| 4.12 | Network Support Specialist | 5.12 | Risk Management Specialist |
| 4.13 | Operations Support Specialist | 5.13 | Independent IT Project Review Team Leader |
| 4.14 | Technical Writer | 5.14 | Independent IT Project Reviewer |

| 6. Cyber Protection Services | | 7. Telecommunications Services | |
|------------------------------|--|--------------------------------|--|
| 6.1 | Strategic IT Security Planning and Protection Consultant | 7.1 | Radio Frequency (RF) Systems Specialist |
| 6.2 | IT Security Methodology, Policy and Procedures Analyst | 7.2 | Satellite Communication Specialist |
| 6.3 | IT Security TRA and C&A Analyst | 7.3 | Telecommunication Cable Plant Designer |
| 6.4 | IT Security Product Evaluation Specialist | 7.4 | Telecommunication Technician |
| 6.5 | PKI Specialist | 7.5 | Private Branch Exchange (PBX) Technologist |
| 6.6 | IT Security Engineer | 7.6 | Telecommunication System Specialist |
| 6.7 | IT security Design Specialist | 7.7 | Antenna Structure Engineer |
| 6.8 | Network Security Analyst | 7.8 | Radio Frequency (RF) Engineer |
| 6.9 | IT Security Systems Operator | 7.9 | Lineman Technician |
| 6.10 | IT Security Installation Specialist | | |
| 6.11 | IT Security VA Specialist | | |
| 6.12 | Incident Management Specialist | | |
| 6.13 | Physical IT Security Specialist | | |
| 6.14 | IT Security R&D Specialist | | |
| 6.15 | Computer Forensics Specialist | | |
| 6.16 | PIA Specialist | | |
| 6.17 | EMSEC Security Specialist | | |

Table 2: ProServices Categories (Non-IT)

| 8. HUMAN RESOURCES SERVICES STREAM | 9. BUSINESS CONSULTING / CHANGE MANAGEMENT STREAM |
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| 8.1 Human Resources Consultant 8.2 Organizational Design and Classification Consultant 8.3 Employment Equity Consultant 8.4 Employee Relation Consultant 8.5 Compensation Consultant 8.6 HR Information System Consultant 8.7 Leadership Development Consultant 8.8 Staffing Consultant 8.9 HR Policy Development Consultant 8.10 HR Assistant Consultant | 9.1 Business Analyst 9.2 Business Continuity Consultant 9.3 Business Consultant 9.4 Organization Development Consultant 9.5 Business Process Consultant 9.6 Change Management Consultant 9.7 Needs Analysis and Research Consultant 9.8 Business Architect 9.9 Statistical Analyst 9.10 Knowledge Management Consultant 9.11 Information/Records Management/ Recordkeeping Specialist 9.12 Evaluation Services Consultant 9.13 Performance Measurement Consultant 9.14 Subject Matter Expert 9.15 Facilitator Consultant |
| 10. PROJECT MANAGEMENT SERVICES STREAM | 11. REAL PROPERTY PROJECT MANAGEMENT SERVICES STREAM |
| 10.1 Project Administrator 10.2 Project Manager 10.3 Project Leader/Executive 10.4 Project Planner 10.5 Quality Assurance/Management Specialist 10.6 Risk Management Specialist 10.7 Procurement Specialist 10.8 Financial Specialist 10.9 Project Monitor 10.10 Technical Writer 10.11 Communications Consultant | 11.1 Project Administrator for Real Property 11.2 Project Manager for Real Property 11.3 Project Leader for Real Property 11.4 Project Planner for Real Property 11.5 Financial/Cost Specialist for Real Property 11.6 Portfolio Planner for Real Property 11.7 Claims Analyst |
| 12. TECHNICAL, ENGINEERING AND MAINTENANCE SERVICES STREAM | 13. ALTERNATIVE DISPUTE RESOLUTION SERVICES (new) |
| 12.1 Draftsperson / Illustrator 12.2 Technician 12.3 Engineering Graduate 12.4 Professional Engineer (P.ENG) 12.5 Clothing Technologist 12.6 Textile Technologist 12.7 Personal Protection Equipment Technologist 12.8 Nuclear/Biological/Chemical (NBC) Personal Protection Technologist 12.9 Handwear/Knitted Footwear and Accessories Technologist 12.10 Footwear Technologist 12.11 Pattern Design, Development, and Sizing Technologist 12.12 Clothing and Personal Protection Equipment Design and Prototyping Technologist 12.13 Badges/Insignia/Ceremonial Accoutrements Technologist 12.14 Integrated Logistics Support (ILS) Specialist 12.15 Technical Clerk 12.16 Life Cycle Management Specialist | 13.1 Conflict Coaching 13.2 Mediation / Facilitation conversation 13.3 Group Processes and Work Place Assessment 13.4 Commercial / Business Disputes: Facilitated Discussion / Mediation 13.5 Commercial / Business Disputes: Arbitration 13.6 Conflict Management Training |